

VACANCY ANNOUNCEMENT

NAME OF OFFICE	ITEM NO.	VACANT POSITIONS	SG	QUALIFICATION STANDARDS
Internal Audit Office	6.00.DIR4-1-2016; 6.00.DIR4-2-2016	2 Director IV	28	<p>Education: Any of the following: Master's Degree in Accounting, Public Administration, Criminology, Information Technology/Computer Science, and other related disciplines relevant to the Department/Agency where he/she may be assigned; Bachelor's degree in Law would be an advantage</p> <p>Experience: 4 years of relevant experience in one or a combination of the following: Public Administration, Internal Auditing, Administrative or Criminal Investigation, Forensics (e.g. Accounting, Information Technology, International Organization for Standardization [ISO] Management Systems, and other related disciplines).</p> <p>Training: 40 hours of training in one or a combination of the following: Public Administration, Internal Auditing, Administrative or Criminal Investigation, Forensics (e.g. Accounting, Information Technology, International Organization for Standardization [ISO] Management Systems, and other related disciplines).</p> <p>Eligibility: RA 1080 (Lawyer), preferably CPA-Lawyer</p>

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Malacañang Records Office	7.40.DIR3-26-2006	1 Director III	27	<p>Education: Relevant Bachelor's degree, preferably LLB/Information Technology/Library Science</p> <p>Experience: 3 years of experience in the handling of records and cases</p> <p>Training: training on relevant laws and skills necessary in court proceedings or information technology</p> <p>Eligibility: Career Service (Professional) or RA 1080 (Lawyer)</p>
Presidential Action Center	9.30.DIR3-35-2006	1 Director III	27	<p>Education: Relevant Bachelor's degree, preferably LLB/Public Administration/Management</p> <p>Experience: 3 years of relevant experience, preferably with expertise on the core functions of various government agencies relevant to the establishment of linkages of a network and improvement of systems and procedures to fast-track the delivery of required services to the people.</p> <p>Training: Relevant training</p> <p>Eligibility: Career Service (Professional) or RA 1080 (Lawyer)</p>