

VACANCY ANNOUNCEMENT

NAME OF OFFICE	ITEM NO.	VACANT POSITIONS	SG	QUALIFICATION STANDARDS
Internal Audit Office	6.10.IAUD4-72-2006	1 Internal Auditor IV	22	Education: Bachelor's degree relevant to the job Experience: 3 years of relevant experience Training: 16 hours of relevant training Eligibility: Career Service Professional/2nd level eligibility
Human Resource Management Office	7.22.PSO4-58-2006	1 Presidential Staff Officer IV	19	Education: Bachelor's degree Experience: 2 years of relevant experience Training: 8 hours of relevant training Eligibility: Career Service Professional/2nd Level Eligibility
Assets Management Office	7.33.PSO1-46-2006	1 Presidential Staff Officer I	11	Education: Bachelor's degree Experience: None required Training: None required Eligibility: Career Service Professional/Second Level Eligibility
Finance Office	7.14.PSO6-35-2006	1 Presidential Staff Officer VI	24	Education: Master's degree or Certificate in Leadership and Management from the CSC Experience: 4 years of relevant experience Training: 40 hours of supervisory/management learning and development intervention undertaken within the last 5 years training Eligibility: Career Service Professional/Second Level Eligibility
Engineering Office	7.52.ADA3-134-2006	1 Administrative Aide III (Utility Worker II)	3	Education: Must be able to read and write Experience: None required Training: None required Eligibility: None required (MC 10, s. 2013 - Cat. III)

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Malacañang Motor Pool Office	7.61.SADAS2-58-2006	1 Senior Administrative Assistant II (Computer Operator IV)	14	Education: Completion of two years in college or High School Graduate with relevant vocational/trade course Experience: 3 years of relevant experience Training: 16 hours of relevant training Eligibility: CS Subprof./First Level Eligibility (MC 11, s.96-Cat I)
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