

II. OFFICE OF THE PRESIDENT

A. THE PRESIDENT'S OFFICES

STRATEGIC OBJECTIVES

MANDATE

To provide administrative, advisory, consultative and other support services to the President in the latter's exercise of his/her powers and functions as Head of State and the Executive Branch.

VISION

As the premier office of the land, the Office of the President shall be an exemplary, leading and dynamic organization in the civil service, composed of dedicated, concerned and caring professional public servants consistently committed to provide high quality staff support services to the President, and to render prompt, efficient and effective service towards achieving national goals.

MISSION

The Office of the President shall provide the President with administrative, advisory, consultative, research and fact-finding support services with utmost dedication, professionalism, efficiency, effectiveness, honesty, integrity, dynamism, accountability and transparency in the exercise of the President's functions as Head of State and Head of Government by possessing sufficient knowledge of existing rules and regulations and the skills to apply the same, including the adoption of international operations standard without compromising national interest and general welfare of the public.

KEY RESULT AREAS

Anti-Corruption/transparent, accountable and participatory governance

SECTOR OUTCOME

Good governance

ORGANIZATIONAL OUTCOME

Responsive support services to the Presidency

PERFORMANCE INFORMATION

KEY STRATEGIES

1. Strengthening of the management, executive and technical services to support the policy development and monitoring activities necessary to achieve the President's outcome-based key priorities under the Social Contract with the Filipino people;
2. Strengthening and ensuring the provision of timely policy advice and recommendation relative to the needed intervention of the President on priority areas of governance;
3. Enhancing the performance of complete staff work on legal decisions and related actions pertaining to cases brought to the attention of the President;
4. Efficient and effective management of official, ceremonial and diplomatic affairs of the President, including the conduct of state visits locally and abroad; and
5. Prudent utilization and optimization of resources, and mobilization of competent and professional staff to support the President's overall governance agenda within the principles of accountability, transparency, and responsiveness to the concerns of citizens and other stakeholders.

ORGANIZATIONAL OUTCOMES (OOs) / PERFORMANCE INDICATORS (PIs)

BASELINE

2016 TARGETS

Responsive support services to the Presidency

Percentage of responsive support services to the Presidency

100% of the President's
requirements

MAJOR FINAL OUTPUTS (MFOs) / PERFORMANCE INDICATORS (PIs)

2016 Targets

MAJOR FINAL OUTPUTS (MFOs) / PERFORMANCE INDICATORS (PIs)	2016 Targets
MFO 1: EXECUTIVE, TECHNICAL AND MANAGEMENT SERVICES	
Action documents and instruments submitted to the Executive Secretary	
No. of action documents/instruments processed	5,695
Compliance of Memorandum Circular No. 68, s. 2004 on Complete Staff Work	100%
Action documents processed within fifteen (15) working days (as required by RA 6713)	5,695
Policy papers/instruments and issuances submitted to the President	
No. of policy papers/instruments and issuances submitted to the President thru the Executive Secretary	1,315
Compliance to Memorandum Circular No. 68, s. 2004 on Complete Staff Work	100%
Policy papers/instruments and issuances submitted within set deadline	100%
Government offices engaged/consulted on various policy directives/good governance initiatives/internal control systems	
Percentage of government offices engaged /consulted as required	100%
Percentage of target Government Offices engaged/consulted on various policy directives/good governance initiatives/internal control systems	100%
Submission of feedback reports within set deadline	100%
MFO 2: ADVISORY SERVICES	
Policy recommendations translated to Presidential directive	
No. of policy recommendations translated to Presidential directives	201
Policy recommendations translated into Presidential directive	100%
Policy recommendations translated to Presidential directives within set deadline	201
Publication of Presidential Issuances	
Number of Presidential Issuances published	48
Accuracy of published Presidential Issuances	100%
Publication of Presidential Issuances in less than ten (10) days from date of signing by the President	48
MFO 3: LEGAL SERVICES	
Orders/Decisions/Resolutions (ODRs) submitted to the Deputy Executive Secretary for Legal Affairs (DESLA)/Executive Secretary	
No. of appealed cases resolved	1,144
Rate of approval of ODRs submitted to DESLA/ES	100%
Disposal rate of appealed cases targeted for the year	100%
Legal opinions and legal actions	
Percentage of legal opinions and legal actions released	100%
Percentage of internal client satisfaction	100%
Disposal of action documents within fifteen (15) working days (as required by RA 6713)	100%
Resolutions on Disciplinary actions involving Presidential appointees	
No. of resolutions submitted to DESLA / ES	200
Rate of approval on recommended resolutions	100%
Resolution of cases within the set deadline	100%
MFO 4: PRESIDENTIAL EXECUTIVE STAFF SERVICES	
Presidential Events managed	
No. of Presidential Events managed	710
Percentage of internal customer satisfaction	100%
Event requirements in place thirty (30) minutes before scheduled start	100%
Documents managed for the President	
No. of documents managed for the President	4,720
Percentage of documents acted upon	100%
Action on documents within fifteen (15) days as per RA 6713	100%
Coverage of Presidential Events	
No. of Presidential Events covered	1,102
Archiving and documentation of Presidential Events	100%
Dissemination of Presidential photos within the set deadline	8,500