

# Section I. Notice of Eligibility and Short Listing

23 February 2018

**Ms. LORELIE S. ASTRERA**  
Proprietor  
**EXCELLERE DEVELOPMENT**  
**CONSULTING SERVICES**  
K12 Mallari St., Zone 1  
Dasmariñas, Cavite

**Dear Ms. Astrera:**

The **Office of the President (OP)** has received financing from General Appropriation Act FY 2018 in the amount of **Two Million Two Hundred Eighty Thousand Pesos (Php 2,280,000.00)** for the cost of Procurement of Consulting Services for the Gender Sensitivity Training Professional Services (19 sessions).

The OP now invites bids to provide the Consulting Services engaged in Professional services involved in the Gender Sensitivity Training. More details on the services are provided in the Terms of Reference (TOR) for the project.

The Consultant shall be selected and employed in accordance with Quality Cost Based Evaluation procedures as described in the Bidding Documents.

This notice has been addressed to the following short listed consultants:

## **1. EXCELLERE DEVELOPMENT CONSULTING SERVICES**

It is not permissible for you to transfer this invitation to any other consultant.

Bid Documents may be secured from the BAC Secretariat Office, OP-BAC Secretariat Office M-124 Ground Floor Mezzanine, Mabini Hall Building, J.P. Laurel St., San Miguel, Malacañang, Manila (Tel. No. 784-42-86 loc. 4161), upon payment of the non-refundable fee of Php5,000.00 beginning on **February 23, 2018** up to **March 7, 2018**, from 8:00AM to 12:00N and 1:00PM to 5:00PM, Monday to Friday

The Pre-Bid Conference will be held at the OP-BAC Bidding Room, M-126 Ground Floor Mezzanine, Mabini Hall Building, J.P. Laurel St., San Miguel, Malacañang, Manila at **11:00 AM, March 1, 2018, Thursday**. The Pre-Bid Conference shall be open only to all interested parties who have purchased the Bidding Documents.

Deadline for the submission of the Bid/Tender Documents (Part II) shall be on **10:00 AM, March 15, 2018, Thursday** at the said BAC Secretariat Office. The opening of bids will be held on the same day at **10:05 AM, March 15, 2018, Thursday**, at the OP-BAC Secretariat Office M-124 Ground Floor Mezzanine, Mabini Hall Building, J.P. Laurel St., San Miguel, Malacañang, Manila.

Yours sincerely,

(Sgd) **Atty. RYAN ALVIN R. ACOSTA**  
Chairman, Bids and Awards Committee