



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6483476  
**Procuring Entity** OFFICE OF THE PRESIDENT  
**Title** RFQ / PR 19-06-0459 / BROTHER TONER CARTRIDGE  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	19-06-0459	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment	<b>Date Published</b>	20/09/2019
<b>Approved Budget for the Contract:</b>	PHP 20,000.00	<b>Last Updated / Time</b>	19/09/2019 15:41 PM
<b>Delivery Period:</b>	15 Day/s	<b>Closing Date / Time</b>	23/09/2019 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Patricia Kaye Lorio Amate Presidential Staff Officer I Procurement Unit, Rm 123 Mabini Hall Bldg., J.P. L Malacañang Complex, San Miguel Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601 63-2-7844286 procurement_unit@malacanang.gov.ph		
<b>Description</b>			
<p>A) REQUEST FOR QUOTATION</p> <ol style="list-style-type: none"> <li>2 unit/s Brother TN261B Toner Cartridge (Black) Approx. 2500 pages</li> <li>1 unit/s Brother TN261C Toner Cartridge (Cyan) Approx. 1400 pages</li> <li>1 unit/s Brother TN261M Toner Cartridge (Magenta) Approx. 1400 pages</li> <li>1 unit/s Brother TN261C Toner Cartridge (Yellow) Approx. 1400 pages</li> </ol> <p>Delivery Period: 15 Working days</p> <p>B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION &amp; ADDRESS TO:          DIR, JAMES JUPER B, AGUILAR          Head, Procurement Unit          Office of the President          M-123 Mabini Hall, J.P. Laurel St.,          Malacañang Complex,          San Miguel, Manila</p> <p>Tel Number: (02) 784-4286 loc. 4601          Fax Number: (02) 784-4286 local 4709          Email Address:          procurement_unit@malacanang.gov.ph          op.procurementunit@gmail.com</p> <p>C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION</p> <ol style="list-style-type: none"> <li>Latest/updated/valid PhilGEPS Registration Certificate</li> <li>Latest/valid Mayor's Permit</li> <li>TIN</li> </ol> <p>Note:</p> <ul style="list-style-type: none"> <li>Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.</li> <li>Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available</li> <li>Scan the Documents in a manner that the entries are legible/readable.</li> </ul> <p>D) INDICATE IN YOUR QUOTATION THE FOLLOWING</p> <ol style="list-style-type: none"> <li>Terms of Payment:</li> <li>Warranty:</li> <li>Place of Delivery:</li> <li>Delivery Period:</li> <li>Price Validity Period:</li> <li>Stock Availability:</li> <li>Certificate of Exclusive Distributorship, if any</li> <li>Brand</li> </ol>			

**Created by** Patricia Kaye Lorio Amate  
**Date Created** 19/09/2019

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