



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6479640  
**Procuring Entity** OFFICE OF THE PRESIDENT  
**Title** RFQ / 19-08-0627 / To be used in the Palace  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> 19-08-0627	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b> Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	0
<b>Classification:</b> Goods	<b>Document Request List</b>	0
<b>Category:</b> Office Equipment	<b>Date Published</b>	19/09/2019
<b>Approved Budget for the Contract:</b> PHP 118,900.00	<b>Last Updated / Time</b>	18/09/2019 15:55 PM
<b>Delivery Period:</b> 120 Day/s	<b>Closing Date / Time</b>	23/09/2019 17:00 PM
<b>Client Agency:</b>		
<b>Contact Person:</b> Sonny Boy Bautista Berbano Presidential Staff Assistant Procurement Unit, Rm 123 Mabini Hall Bldg., J.P. L Malacañang Complex, San Miguel Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601 63-2-7844286 procurement_unit@malacanang.gov.ph		

#### Description

##### A) REQUEST FOR QUOTATION

**Banquet Table**  
Type: rectangular folding table  
Size: 18" x 72" x 30" (WxLxH)  
table top materials and thickness:  
-hard plywood - 18mm thickness  
-white color foam padded laminated - 2mm  
edges of table: black embedded type rubber edges with barbs  
banquet folding table legs: 3 cm steel pipe, black color  
barb shrapnel-type adjustable feet: 2.54cm

**Delivery Period:**  
Note: Delivery terms 120 calendar days  
Please see the attached picture

##### B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:

DIR. JAMES JUPER B. AGUILAR  
Head, Procurement Unit  
Office of the President  
M-123 Mabini Hall, J.P. Laurel St.,  
Malacañang Complex,  
San Miguel, Manila  
Tel Number: (02) 784-4286 loc. 4601  
Fax Number: (02) 784-4286 local 4709  
Email Address:  
procurement\_unit@malacanang.gov.ph  
op.procurementunit@gmail.com

##### C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION

1. Latest/updated/valid PhilGEPS Registration Certificate
2. Latest/valid Mayor's Permit
3. TIN

##### Note:

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
- Scan the Documents in a manner that the entries are legible/readable.

##### D) INDICATE IN YOUR QUOTATION THE FOLLOWING

1. Terms of Payment:
2. Warranty:
3. Place of Delivery:
4. Delivery Period:
5. Price Validity Period:
6. Stock Availability:
7. Certificate of Exclusive Distributorship, if any
8. Brand

**Created by** Sonny Boy Bautista Berbano  
**Date Created** 18/09/2019

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