



# PhilGEPS

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6790247  
**Procuring Entity** OFFICE OF THE PRESIDENT  
**Title** RFQ/PR 19-09-0882/ PROCUREMENT OF INKS AND TONER CARTRIDGES FOR THE 4TH QUARTER OF FY 2019  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	19-09-0882	<b>Status</b>	In-Preparation
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment Supplies and Consumables	<b>Date Published</b>	10/01/2020
<b>Approved Budget for the Contract:</b>	PHP 731,591.90	<b>Last Updated / Time</b>	09/01/2020 09:47 AM
<b>Delivery Period:</b>	15 Day/s	<b>Closing Date / Time</b>	17/01/2020 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Rheajane Chu Saavedra Presidential Staff Officer II Procurement Unit, Rm 123 Mabini Hall Bldg., J.P. L Malacañang Complex, San Miguel Malacañang, Manila Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601 procurement_unit@malacanang.gov.ph		

#### Description

##### A) REQUEST FOR QUOTATION

1. 8 cart Cartridge, Ink, Brother, LC565XL, Cyan
  2. 8 cart Cartridge, Ink, Brother, LC565XL, Magenta
  3. 8 cart Cartridge, Ink, Brother, LC565XL, Yellow
  4. 8 cart Cartridge, Ink, Brother, LC569XL, Black
  5. 20 cart Cartridge, Ink, Epson, 141, Black
  6. 20 cart Cartridge, Ink, HP 61, Black
  7. 20 cart Cartridge, Ink, HP 61, Tri-color
  8. 41 cart Cartridge, Ink, HP 95, Tri-color
  9. 38 cart Cartridge, Ink, HP 98 (C9364WA), Black
  10. 9 cart Cartridge, Toner, Brother, TN-261, Black
  11. 5 cart Cartridge, Toner, Brother, TN-261, Cyan
  12. 5 cart Cartridge, Toner, Brother, TN-261, Magenta
  13. 5 cart Cartridge, Toner, Brother, TN-261, Yellow
  14. 14 cart Cartridge, Toner, HP 131A, Cyan (CF211A)
  15. 14 cart Cartridge, Toner, HP 131A, Magenta (CF213A)
  16. 14 cart Cartridge, Toner, HP 131A, Yellow (CF212A)
  17. 8 cart Cartridge, Toner, HP 64A (CC364A)
  18. 19 cart Cartridge, Toner, HP 79A (279A), Black
  19. 1 cart Cartridge, Toner, HP 80A, (CF 280A), Black
  20. 9 cart Cartridge, Toner, HP 90A (CE390A), Black
- NOTE: Inks and Toners cartridges should be ORIGINAL

Delivery Period: Fifteen (15) Work days upon receipt of approved PO  
 Warranty period should be two (2) years from the date of delivery.

**B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:**

DIR. JAMES JUPER B. AGUILAR  
 Head, Procurement Unit  
 Office of the President  
 M-123 Mabini Hall, J.P. Laurel St.,  
 Malacañang Complex,  
 San Miguel, Manila

Tel Number: (02) 784-4286 loc. 4601  
 Fax Number: (02) 784-4286 local 4709  
 Email Address:  
 procurement\_unit@malacanang.gov.ph

**C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION**

1. Latest/updated/valid PhilGEPS Registration Certificate
2. Latest/valid Mayor's Permit (Attach compliance to the conditions of the permit)
3. TIN

**Note:**

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
- Scan the Documents in a manner that the entries are legible/readable.
- Please specify brand offer

**D) INDICATE IN YOUR QUOTATION THE FOLLOWING**

1. Terms of Payment:
2. Warranty:
3. Place of Delivery: AMO - Supply & Property Management Division (SPMD), Mabini Hall, Malacañang, Manila
4. Delivery Period:
5. Price Validity Period:
6. Stock Availability:
7. Certificate of Exclusive Distributorship, if any
8. Specify Brand Offer

**Created by** Rheajane Chu Saavedra

**Date Created** 09/01/2020

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.