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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6823883
 Procuring Entity OFFICE OF THE PRESIDENT
 Title RFQ / PR 20-01-0011 / PROCUREMENT OF INVITATION CARD WITH ENVELOPE
 Area of Delivery Metro Manila

Solicitation Number: 20-01-0011	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Mailing Supplies	Date Published	30/01/2020
Approved Budget for the Contract: PHP 57,530.00	Last Updated / Time	29/01/2020 10:53 AM
Delivery Period: 10 Day/s	Closing Date / Time	06/02/2020 17:00 PM
Client Agency:		
Contact Person: Rheajane Chu Saavedra Presidential Staff Officer II Procurement Unit, Rm 123 Mabini Hall Bldg., J.P. L. Malacañang Complex, San Miguel Malacañang, Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601 procurement_unit@malacanang.gov.ph		
Description		
<p>A) REQUEST FOR QUOTATION</p> <p>1. 1,000 pieces Invitation card with envelope Invitation card: cream color (Bevania) material 230gsm with gold stamping of Republic of the Philippines Seal, Size: 5" x 7" Envelope: size: 5.4" x 7.4", cream color (Bevania) material 140gsm (see attached samples) NOTE: To submit sample design for approval by the end-user Delivery Period: Fifteen (15) Working days after receipt of approved PO</p> <p>B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:</p> <p>DIR. JAMES JUPER B. AGUILAR Head, Procurement Unit Office of the President M-123 Mabini Hall, J.P. Laurel St., Malacañang Complex, San Miguel, Manila</p> <p>Tel Number: (02) 784-4286 loc. 4601 Fax Number: (02) 784-4286 local 4709 Email Address: procurement_unit@malacanang.gov.ph</p> <p>C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION</p> <ol style="list-style-type: none"> 1. Latest/updated/valid PhilGEPS Registration Certificate 2. Latest/valid Mayor's Permit 3. TIN <p>Note:</p> <ul style="list-style-type: none"> •Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION. •Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available •Scan the Documents in a manner that the entries are legible/readable. •Please specify brand <p>D) INDICATE IN YOUR QUOTATION THE FOLLOWING</p> <ol style="list-style-type: none"> 1. Terms of Payment: 2. Warranty: 3. Place of Delivery: AMO-SPMD, Mabini Hall, Malacañang, Manila 4. Delivery Period: 5. Price Validity Period: 6. Stock Availability: 7. Certificate of Exclusive Distributorship, if any 		
Created by	Rheajane Chu Saavedra	
Date Created	29/01/2020	

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