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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6828855
 Procuring Entity OFFICE OF THE PRESIDENT
 Title RFQ / PR 20-01-0040 / PROCUREMENT OF OP ANNIVERSARY SHIRTS WITH EMBROIDERY
 Area of Delivery Metro Manila

Solicitation Number:	20-01-0040	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Garments	Date Published	31/01/2020
Approved Budget for the Contract:	PHP 595,000.00	Last Updated / Time	30/01/2020 18:06 PM
Delivery Period:	10 Day/s	Closing Date / Time	04/02/2020 17:00 PM
Client Agency:			
Contact Person:	Rheajane Chu Saavedra Presidential Staff Officer II Procurement Unit, Rm 123 Mabini Hall Bldg., J.P. L Malacañang Complex, San Miguel Malacañang, Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601 procurement_unit@malacanang.gov.ph		

Description

A) REQUEST FOR QUOTATION

1. 1,750 pcs. OP Anniversary Shirts with embroidery

Minimum Specifications:
 *Pique – colored 100% Combed Cotton
 *Short sleeves with tipped collar and cuffs (white stripes)
 *2 front buttons placket

Embroidered Logo
 *Right Sleeves (123rd Logo)
 *Left Breast (OP Palace Logo)
 (See sample design)

Delivery Period:
 2 weeks before OP Anniversary

Remarks:
 *Sizes are broken-down as follows:
 Size: XS – 273
 Size: S – 295
 Size: M – 428
 Size: L – 407
 Size: XL – 207
 Size: 2XL – 84
 Size: 3XL – 37
 Size: 4XL – 14
 Size: 5XL – 2
 Size: 6XL – 3
 *Numbers of sizes subject to change (final number to be given before award);
 *Please see sample and submit a sample of your offer

B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:

DIR. JAMES JUPER B. AGUILAR
 Head, Procurement Unit
 Office of the President
 M-123 Mabini Hall, J.P. Laurel St.,
 Malacañan Complex,
 San Miguel, Manila

Tel Number: (02) 8784-4286 or 8544-8600 loc. 4601
 Fax Number: (02) 8784-4286 or 8544-8600 local 4709
 Email Address:
 procurement_unit@malacanang.gov.ph

C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION

1. Latest/updated/valid PhilGEPS Registration Certificate
 2. Latest/valid Mayor's Permit
 3. TIN

Note:
 *Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
 *Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
 *Scan the Documents in a manner that the entries are legible/readable.
 *Please specify brand

D) INDICATE IN YOUR QUOTATION THE FOLLOWING

1. Terms of Payment:
 2. Warranty:
 3. Place of Delivery: AMO - Supply & Property Management Division (SPMD), Mabini Hall, Malacañang, Manila
 4. Delivery Period:
 5. Price Validity Period:
 6. Stock Availability:
 7. Certificate of Exclusive Distributorship, if any

Created by Rheajane Chu Saavedra
 Date Created 30/01/2020

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