



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number: 6933703
 Procuring Entity: OFFICE OF THE PRESIDENT
 Title: RFQ / PR 20-02-0126 / PROCUREMENT OF OP SHIRTS WITH EMBROIDERY
 Area of Delivery: Metro Manila

Solicitation Number:	20-02-0126	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Garments	Date Published	13/03/2020
Approved Budget for the Contract:	PHP 532,000.00	Last Updated / Time	12/03/2020 12:21 PM
Delivery Period:	7 Day/s	Closing Date / Time	16/03/2020 12:00 PM
Client Agency:			
Contact Person:	Rheajane Chu Saavedra Presidential Staff Officer II Procurement Unit, Rm 123 Mabini Hall Bldg., J.P. L Malacañang Complex, San Miguel Malacañang, Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601 procurement_unit@malacanang.gov.ph		

Description

A) REQUEST FOR QUOTATION

1. 1,750 pcs. OP Shirts with embroidery

Minimum Specifications:

1. Red – Pique Polo Shirt
2. Fabric touch: smooth & soft
3. Short sleeves with lipped collar and cuffs (white stripes)
4. 2 front buttons placket (color red)
5. Density: minimum of 220 gsm
6. 100% Combed Cotton
7. Ribbings – with double needle stitching
8. Shoulders – with shoulder to shoulder taping
9. Sleeves & Bottom Hem – with double needles stitching

*Check sample provided

Embroidered Logo
 *Left Breast (OP Palace Logo)
 (See sample design)

Delivery Period:
 March 19, 2020

Remarks:

1. Sizes are broken down as follows:
 Size: XS – 273
 Size: S – 295
 Size: M – 428
 Size: L – 407
 Size: XL – 207
 Size: 2XL – 84
 Size: 3XL – 37
 Size: 4XL – 14
 Size: 5XL – 2
 Size: 6XL – 3
2. Numbers of sizes subject to change;
- Final number to be given before awarding of Contract
3. Please see sample and submit actual sample of your offer

B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:

DIR. JAMES JUPER B. AGUILAR
 Head, Procurement Unit
 Office of the President
 M-123 Mabini Hall, J.P. Laurel St.,
 Malacañang Complex,
 San Miguel, Manila

Tel Number: (02) 8784-4286 or 8554-8600 loc. 4601
 Fax Number: (02) 8784-4286 or 8554-8600 local 4709
 Email Address:
 procurement_unit@malacanang.gov.ph

C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION

1. Latest/updated/valid PhilGEPS Registration Certificate
2. Latest/valid Mayor's Permit
3. TIN

Note:

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
- Scan the Documents in a manner that the entries are legible/readable.
- Please specify brand

D) INDICATE IN YOUR QUOTATION THE FOLLOWING

1. Terms of Payment:
2. Warranty:
3. Place of Delivery: AMO - Supply & Property Management Division (SPMD), Mabini Hall, Malacañang, Manila
4. Delivery Period:
5. Price Validity Period:
6. Stock Availability:
7. Certificate of Exclusive Distributorship, if any

Created by: Rheajane Chu Saavedra
 Date Created: 12/03/2020

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