



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6941761
 Procuring Entity OFFICE OF THE PRESIDENT
 Title RFQ / PR 20-03-1385 / PROCUREMENT OF OFFICE EQUIPMENT
 Area of Delivery Davao Del Sur

Solicitation Number:	20-03-1385	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Equipment	Date Published	17/03/2020
Approved Budget for the Contract:	PHP 813,932.00	Last Updated / Time	16/03/2020 15:51 PM
Delivery Period:		Closing Date / Time	24/03/2020 17:00 PM
Client Agency:			
Contact Person:	Patricia Kaye Lorio Amate Presidential Staff Officer I Procurement Unit, Rm 123 Mabini Hall Bldg., J.P. L Malacañang Complex, San Miguel Manila Metro Manila Philippines 1005 63-2-87844286 Ext.4601 63-2-87844286 procurement_unit@malacanang.gov.ph		
Description			
A) REQUEST FOR QUOTATION			
1. 6 units Computer Set Minimum Specification: * At least Core i3 Latest Gen * At least 8GB Memory * At least 4GB DDR5 Graphics Card * Mother Board * At least 500 GB HDD * with Display Port /HDMI/DVI Support * At least 23" Monitor * OS: Windows 10 * Power Supply and AVR * USB Mouse, USB Keyboard			
2. 10 units Laptop Minimum Specifications: * At least Intel Core i5 8th Gen Processor, 1.6 GHz or higher * At least 8GB RAM, 1TB Hard Drive, 128 GB SSD * At least 14" HD LED Display * Windows 10 Pro * At least 1 year warranty on parts and accessories			
3. 1 unit Projector Minimum Specifications: * Brightness: At least 3200 ANSI Lumens * Resolution: 800 x 600, maximum 1920 x 1200 or equivalent * HDMI: Yes * Lens Type: Manual Focus Manual Zoom * with Screen Projector - AC Power Cord, Remote Control, Battery for Remote Control, Quick Start Guide, Security Card, VGA Cable, Carrying Case			
4. 5 units Printer Minimum Specifications: Print Speed - up to 33 ppm Monochrome (plain paper 75 g/m2) 15 pages/min Colour (plain paper 75 g/m2), 69 Seconds per 10 x 15 cm photo (Glossy Photo Paper) Functions: Print, Scan, Copy			

Paper Handling output tray capacity - 30 sheets.
 Multi function- 100 Sheets Standard, 20 Photo Sheets.
 Media Handling borderless print.
 Connectivity: Supply Voltage - AC 220 V - 240 V
 Dimension: At least 375 x 347 x 179 mm
 (Width x Depth x Height)
 Weight: Atleast 3.9 kg
 Compatible Operating System: Mac OS, Windows 10, Windows 7, Windows 8, Windows Vista, Windows XP, Windows XP Professional
 Warranty: 1 year warranty

5. 3 units Portable Printer

Minimum Specifications:

Print Speed - up to 8 PPM Monochrome, pp to 5.5 PPM (Colour)
 69 Seconds per 10 x 15 cm photo (Glossy Photo Paper)
 Functions: 3 In 1 (Print, Copy, Scan)
 Paper Handling output tray capacity - 25 sheets
 Input Tray Capacity - 60 pages
 Media Handling: borderless print - no
 (W x D x H) Dimensions : At least 403 x 177 x 141 mm (min.) 403 x 451 x 264 mm (max.)
 Weight: At least 2.33 kg
 OS Compatibility: Windows 10, Windows 8, Windows 7, Windows Vista, Mac OS
 Processor: At least 360 MHz speed
 Warranty: 1 year warranty

B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:

DIR. JAMES JUPER B. AGUILAR
 Head, Procurement Unit
 Office of the President
 M-123 Mabini Hall, J.P. Laurel St.,
 Malacañang Complex,
 San Miguel, Manila

Tel. No. (02) 8554-8600 or 8784-4286 local 4601 or 8238

Fax No. (02) 8554-8600 or 8784-4286 local 4709

Email Address:

procurement_unit@malacanang.gov.ph

C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION

1. Latest/updated/valid PhilGEPS Registration Certificate
2. Latest/valid Mayor's Permit (Attach compliance to the conditions of the permit)

Note:

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
- Scan the Documents in a manner that the entries are legible/readable.

D) INDICATE IN YOUR QUOTATION THE FOLLOWING

1. Terms of Payment:
2. Warranty:
3. Place of Delivery: R. Magsaysay Avenue, Chavez St., DENR Bldg., Davao City
4. Delivery Period:
5. Price Validity Period:
6. Stock Availability:
7. Certificate of Exclusive Distributorship, if any
8. Specify Brand
9. TIN

Created by Patricia Kaye Lorio Amate

Date Created 16/03/2020

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