



# PhilGEPS

Philippine Government Electronic Procurement System

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 6941959  
**Procuring Entity** OFFICE OF THE PRESIDENT  
**Title** RFQ / PR 20-02-0103 / PROCUREMENT OF EXTERNAL HARD DRIVE FOR THE 1ST SEMESTER OF 2020  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	20-02-0103	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment Parts and Accessories	<b>Date Published</b>	17/03/2020
<b>Approved Budget for the Contract:</b>	PHP 18,000.00	<b>Last Updated / Time</b>	16/03/2020 16:29 PM
<b>Delivery Period:</b>	15 Day/s	<b>Closing Date / Time</b>	23/03/2020 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Rheajane Chu Saavedra Presidential Staff Officer II Procurement Unit, Rm 123 Mabini Hall Bldg., J.P. L Malacañang Complex, San Miguel Malacañang, Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601 procurement_unit@malacanang.gov.ph		

#### Description

##### A) REQUEST FOR QUOTATION

1. 6 pcs. External Hard Drive, ITB, 2.5"HDD, USB 3.0, 1 unit in individual box  
 Note: Delivery terms Fifteen (15) calendar days

##### B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:

DIR. JAMES JUPER B. AGUILAR  
 Head, Procurement Unit  
 Office of the President  
 M-123 Mabini Hall, J.P. Laurel St.,  
 Malacañan Complex,  
 San Miguel, Manila

Tel Number: (02) 8784-4286 or 8554-8600 loc. 4601 or 8238  
 Fax Number: (02) 8784-4286 or 8554-8600 local 4709  
 Email Address:  
 procurement\_unit@malacanang.gov.ph

##### C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION

1. Latest/updated/valid PhilGEPS Registration Certificate
2. Latest/valid Mayor's Permit
3. TIN

##### Note:

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
- Scan the Documents in a manner that the entries are legible/readable.
- Please specify brand

##### D) INDICATE IN YOUR QUOTATION THE FOLLOWING

1. Terms of Payment:
2. Warranty:
3. Place of Delivery: AMO Warehouse-OP Motor Pool Compound, P. Casal St., Quiapo, Manila
4. Delivery Period:
5. Price Validity Period:
6. Stock Availability:
7. Certificate of Exclusive Distributorship, if any

**Created by** Rheajane Chu Saavedra

**Date Created** 16/03/2020

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