



# PhilGEPS

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7093838  
**Procuring Entity** OFFICE OF THE PRESIDENT  
**Title** RFQ / PR 20-05-0267 / PROCUREMENT OF SUPPLY, DELIVERY AND INSTALLATION OF AIR CONDITIONING UNITS  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	20-05-0267	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Airconditioning and Airconditioning Systems	<b>Date Published</b>	08/07/2020
<b>Approved Budget for the Contract:</b>	PHP 382,575.00	<b>Last Updated / Time</b>	07/07/2020 18:56 PM
<b>Delivery Period:</b>	30 Day/s	<b>Closing Date / Time</b>	15/07/2020 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Rheajane Chu Saavedra Residential Staff Officer II Procurement Unit, Rm 123 Mabini Hall Bldg., J.P. L Malacañang Complex, San Miguel Malacañang, Manila Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601 procurement_unit@malacanang.gov.ph		

#### Description

##### A) REQUEST FOR QUOTATION

Supply, delivery and installation of Air Conditioning Units:

- 1 unit 3TR Air Conditioning Unit, Split Type, Floor Mounted, Inverter System, Self-Diagnosis Function, Horizontal Blow Type (Outdoor Unit) with Remote Control. Minimum EER: 12.9 kJ/hr-W; Refrigerant: R410A  
Additional of 50ft. installation cost after the first 10ft
- 2 units 2.5 HP Air Conditioning Unit, Split Type, Wall Mounted, Inverter Type, Self-Diagnosis Function, Horizontal Blow Type (Condenser/Outdoor Unit) and with Remote Control. Minimum EER: 13.6 kJ/hr-W; Refrigerant: R410A  
Additional of 145ft. installation cost after the first 10ft

##### Other Terms and Conditions:

1. Must be authorized aircon dealer and installer of the brand being offered (provide certification or equivalent document issued by the manufacturer).
2. Brand of air conditioning unit must be at least ten (10) years in the market supplying, manufacturing, installation, testing and commissioning.
3. Brand of air conditioning unit must be ISO 9001:2008 – Quality Management System certified.
4. The project cost is inclusive of unit/s, labor/installation, materials and technical supervision for the satisfactory completion of the project.
5. The bidder must physically inspect actual location (coordinate with Engineering Office).
6. The whole of the installation works and its materials must be executed and delivered with the best workmanship and quality respectively.
7. Any errors, omissions, ambiguities, inconsistencies, inadequacies or other defects are found in the work/s, shall be corrected at the Contractor's cost.
8. The Contractor shall appoint a Contractor's Representative on site of which he shall give all his authority necessary to act and decide on the Contractor's behalf under the Contract.
9. The Contractor shall at all times take all reasonable precautions/measures and responsibilities to maintain the health and safety of the Contractor's Personnel.

10. The Contractor shall supply copper piping, thermal pipe insulation, electrical piping, feeder wiring and protection in panelboard NEMA3R (main and branches), support/hangers.
11. All electrical works shall be done in accordance with the latest edition of the Philippine Electrical Code.
12. All piping works shall be covered accordingly in an acceptable manner (coordinate with the End-user) and with pipe support/hangers.
13. Drainage water pipe diameter shall not be small than the drain hose of the indoor unit.
14. All outdoor units, whichever is applicable, shall be fabricated with mounting steel bracket (painted) for wall hung mounting and concrete slab with steel bracket for floor mounting. Sizing shall be according to the specifications of the outdoor units and fasten with bolts.
15. The Contractor must restore any damage caused by the project and any dirt, debris, smear, etc. shall be remove from the site.
16. All materials to be used in this project shall be stored in single place and such place shall be kept clean at all times.
17. The Contractor in coordination with the EO shall dismantle, remove and turnover existing unit (if any) to the AMO warehouse. Secure gate pass from the Engineering Office.
18. The Contractor shall provide after sales service on service/emergency call and assign qualified technician/s to conduct FREE service for one (1) year from the date of acceptance and submit a certification or equivalent document for the matter.
19. The Contractor shall submit a certification or equivalent document for the FREE general cleaning (using pressurized water and other cleaning equipment/materials) and checkup of FCU and ACCU on the sixth (6th) and eleventh (11th) month from the date of acceptance.
20. The Contractor shall submit certification or equivalent document from the air conditioner manufacturer, the readily available of spare parts and service for a minimum of three (3) years.
21. The Contractor shall provide one (1) year warranty on all parts and five (5) years warranty on compressor against factory defects and faulty workmanship from date of acceptance.
22. The Contractor shall coordinate with the MEO for security PSG clearance of all workers. Should submit the documentary requirements; Form No. 1, NBI Clearance (Original), Brief Company Profile, Government Issued ID

Note: See attached Floor Layouts

Delivery Period: Thirty (30) Calendar Days

**B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:**

DIR. JAMES JUPER B. AGUILAR  
 Head, Procurement Unit  
 Office of the President  
 M-123 Mabini Hall, J.P. Laurel St.,  
 Malacañang Complex,  
 San Miguel, Manila

Tel Number: (02) 8249-8310 loc. 8238

Tel Number: (02) 8249-8310 loc. 4601

Email Address:

procurement\_unit@malacanang.gov.ph

**C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION**

1. Latest/updated/valid PhilGEPS Registration Certificate
2. Latest/valid Mayor's Permit
3. Income / Business Tax
4. Omnibus Sworn Statement (Original Copy- Upon Award)

Note:

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
- Scan the Documents in a manner that the entries are legible/readable.

**D) INDICATE IN YOUR QUOTATION THE FOLLOWING**

1. Terms of Payment:
2. Warranty:
3. Place of Delivery: AMO Warehouse-OP Motor Pool Compound, P. Casal St., Quiapo, Manila
4. Delivery Period:
5. Price Validity Period:
6. Stock Availability:
7. Certificate of Exclusive Distributorship, if any
8. Specify Brand
9. TIN

**Created by** Rheajane Chu Saavedra

**Date Created** 07/07/2020

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