


**PhilGEPS**

Philippine Government Electronic Procurement System

 Central Portal for  
 Philippine Government  
 Procurement Opportunities

**Bid Notice Abstract**
**Request for Quotation (RFQ)**

**Reference Number** 7224231  
**Procuring Entity** OFFICE OF THE PRESIDENT  
**Title** RFQ / PR 20-09-1421 / PROCUREMENT OF ONE (1) UNIT VAULT  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	20-09-1421	<b>Status</b>	<b>In-Preparation</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment	<b>Date Published</b>	03/10/2020
<b>Approved Budget for the Contract:</b>	PHP 25,000.00	<b>Last Updated / Time</b>	02/10/2020 15:58 PM
<b>Delivery Period:</b>	15 Day/s	<b>Closing Date / Time</b>	09/10/2020 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Rheajane Chu Saavedra Presidential Staff Officer II Procurement Unit, Rm 123 Mabini Hall Bldg., J.P. L Malacañang Complex, San Miguel Malacañang, Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601 procurement_unit@malacanang.gov.ph		

**Description**
**A) REQUEST FOR QUOTATION**
**1. 1 unit Vault**

Specifications: Vault, Digital Safety, with three (3) rung full extension drawer file at the bottom, vertical type, fire-resistant, centralized lock for drawers, heavy duty steel construction, powder coated finish, anti-tilt mechanism, quiet closing, and three (3) sectional railings for smooth action  
 Size: 46w x 62d x 134h cm  
 Color: Beige

Note: \*Delivery Period: Fifteen (15) working days after receipt of approved Purchase Order

**B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:**

DIR. JAMES JUPER B. AGUILAR  
 Head, Procurement Management Service  
 Office of the President  
 M-123 Mabini Hall, J.P. Laurel St.,  
 Malacañang Complex,  
 San Miguel, Manila

Tel. No. (02) 8249-8310 or 8784-4286 local 4601 or 8238  
 Fax No. (02) 8784-4286 local 4709  
 Email Address:  
 procurement\_unit@malacanang.gov.ph  
 op.procurement@gmail.com  
 opprocurementunit@gmail.com

**C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION**

1. Latest/updated/valid PhilGEPS Registration Certificate
2. Latest/valid Mayor's Permit (Attach compliance to the conditions of the permit)

**Note:**

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
- Scan the Documents in a manner that the entries are legible/readable.
- Please specify brand

**D) INDICATE IN YOUR QUOTATION THE FOLLOWING**

1. Terms of Payment:
2. Warranty:
3. Place of Delivery: AMO - Supply & Property Management Division, Mabini Hall, Malacañang, Manila
4. Delivery Period:
5. Price Validity Period:
6. Stock Availability:
7. Certificate of Exclusive Distributorship, if any
8. Specify Brand
9. TIN

**Created by** Rheajane Chu Saavedra  
**Date Created** 02/10/2020

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