

ANNEX A

REQUIRED STANDARD SPECIFICATIONS AND FEATURES		
	MONOCHROME	COLORED
Machine warm-up time	Not more than 60 seconds	Not more than 60 seconds
Power Source	220VAC	220VAC
COPY FUNCTION (2-sided)		
Resolution	at least 600 x 400 dots per inch (dpi)	at least 600 x 400 dots per inch (dpi)
Copy Area	A4 and 8.5" x 13"	A4, 8.5" x 13", and A3
PRINT FUNCTION (2-sided)		
Resolution	at least 1,200 x 1,200 dots per inch (DPI)	At least 1,200 x 1,200 dots per inch (DPI)
Print Speed (page per mi.)	at least 35ppm	at least 35ppm
SCAN FUNCTION		
Scan Area	A4 and 8.5" x 13"	A4, 8.5" x 13", and A3
Scan Destination	FTP, E-Mail, Mailbox, SMB, USB	FTP, E-Mail, Mailbox, SMB, USB
PAPER HANDLUNG		
Automatic Document Feeder	at least 50 sheets	at least 50 sheets
Paper Tray capacity	at least 250 sheets	at least 250 sheets
Continuous Print	at least 999 copies	at least 999 copies
Paper Output	Center Tray	Center Tray
OTHER SPECIFICATIONS AND FEATURES		
Memory	at least 3GB	at least 3GB
Operating System Support	compatible with NT4.0, WinServer 2008, current & previous MAC OS, Win 7, 8.1,10 and latest softwares	compatible with NT4.0, WinServer 2008, current & previous MAC OS, Win 7, 8.1,10 and latest softwares
Connectivity	at least 100Base-TX/10Base-T, Parallel Port, USB 2.0/3.0, Wi-Fi	at least 100Base-TX/10Base-T, Parallel Port, USB 2.0/3.0, Wi-Fi
Other Features	Energy saver, user-friendly replacement of toners and drum cartridge, easy removal of jammed paper	Energy saver, user-friendly replacement of toners and drum cartridge, easy removal of jammed paper
Maximum Space	1.00 (1,000mm) square meter	1.00 (1,000mm) square meter

DETAILED BREAKDOWN OF FINANCIAL PROPOSAL

Item No.	Qty.	Unit of Issue	Item Description	Unit Cost (Php)	Total Cost (Php)
	1	LOT	Procurement of Services and Provision of Eighty-Six (86) Units Monochrome and One (1) Unit Colored Multi-Function Printers (MFP) for the Printing and Photocopying Requirements of Various OP Offices for CY 2021		
1	86	Units	Monochrome Multi-Function Printers (6,000,000 prints)		
2	1	Unit	Colored Multi-Function Printer (4,000 prints)		
			TOTAL Amount		
			12% VAT		
			Total Bid Amount		

DETAILED BREAKDOWN OF FINANCIAL PROPOSAL

Item No.	Qty.	Unit of Issue	Item Description	Cost Per Print (Php)	Total Cost (Php)
	1	LOT	Procurement of Services and Provision of Eighty-Six (86) Units Monochrome and One (1) Unit Colored Multi-Function Printers (MFP) for the Printing and Photocopying Requirements of Various OP Offices for CY 2021		
1	6,000,000	prints	86 Units of Monochrome Multi-Function Printers		
2	4,000	prints	1 units of Colored Multi-Function Printer		
			TOTAL Amount		
			12% VAT		
			Total Bid Amount		