

**Office of the President  
of the Philippines  
Malacañang**

**BID BULLETIN**

Pursuant to the Invitation to Bid published last 24 November 2020 in PhilGEPS, OP-website and three conspicuous places regarding the Project – **Procurement of Services and Provision of Eighty-Six (86) Units Monochrome and One (1) Unit Colored Multi-Function Printers (MFP) for the Printing and Photocopying Requirements of Various OP Office for CY 2021** with Purchase Request (PR) No. 20-10-0012, please be informed of the following changes approved by the Bids and Awards Committee (BAC) during the Pre-bid Conference held on 03 December 2020, 10:00AM at the OP Social Hall, Mabini Hall Building, Malacañang, Manila; in accordance with the amendments/changes in the Bidding Documents recommended by the End-user as follows:

<b>PARTICULARS</b>	<b>FROM</b>	<b>TO</b>
<b>SPECIAL CONDITIONS OF CONTRACT</b>	7. The SUPPLIER shall provide additional machines to OP upon request within two (2) work days upon receipt of notice.	7. The SUPPLIER shall provide additional machines to OP upon request within <b>five (5)</b> work days upon receipt of notice.
<b>TECHNICAL SPECIFICATIONS</b>	<p><b>REQUIRED STANDARD SPECIFICATIONS AND FEATURES</b></p> <p><b>Machine warm-up time:</b> Not more than 60 seconds</p> <p><b>Power Source:</b> 220VAC</p> <p><b>COPY FUNCTION (2-sided)</b></p> <p><b>Resolution:</b> at least 600 x 400 dots per inch (dpi)</p> <p><b>PRINT FUNCTION (2-sided)</b></p> <p><b>Resolution:</b> at least 1,200 x 1,200 dots per inch (dpi)</p> <p><b>Print Speed (page per min.):</b> at least 35 ppm</p> <p><b>SCAN FUNCTION (full color)</b></p> <p><b>Scan Area</b> A4, 8.5" x 13", and A3</p> <p><b>Scan Destination</b> FTP, E-mail, Mailbox, SMB, USB</p> <p><b>PAPER HANDLING</b></p> <p><b>Automatic Document Feeder</b> at least 50 sheets</p> <p><b>Paper Tray Capacity</b> at least 250 sheets</p> <p><b>Continuous Print</b> at least 999 copies</p> <p><b>Paper Output</b> Center Tray</p> <p><b>Memory</b> at least 3GB</p> <p><b>Operating System Support</b> compatible with NT4.0, WinServer</p>	See attached Annex A

	2008, current & previous MAC OS, Win 7,8,1,10 and latest softwares <b>Connectivity</b> at least 100Base-TX/10Base-T, Parallel Port, USB 2.0/3.0, Wi-Fi	
<b>DETAILED BREAKDOWN OF FINANCIAL PROPOSAL</b>	See attached ANNEX B	<b>See attached ANNEX C</b>

Moreover, the bidders must attach a copy of this Bid Bulletin to their bid documents and state therein “**Comply**” or “**Not Comply**” with each of the amendments/changes in the Bidding Documents.

<b>PARTICULARS</b>	<b>Statement of Compliance</b>
<b>SPECIAL CONDITIONS OF CONTRACT</b>	
7. The SUPPLIER shall provide additional machines to OP upon request within <b>five (5)</b> work days upon receipt of notice.	
<b>TECHNICAL SPECIFICATIONS</b>	
<b>See attached Annex A</b>	
<b>DETAILED BREAKDOWN OF FINANCIAL PROPOSAL</b>	
<b>See attached ANNEX C</b>	

Please be guided accordingly.

*(Signed by M.E.R Reyes for)*  
**Atty. RYAN ALVIN R. ACOSTA**  
Chairman, OP – Bids and Awards Committee

09 December 2020

GMB/OP-BACSEC