



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7370518  
**Procuring Entity** OFFICE OF THE PRESIDENT  
**Title** RFQ / 20-11-0865 / PROCUREMENT FOR SUPREME COURT REPORTS ANNOTATED FOR THE YEAR 2020  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	20-11-0865	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Books, Maps and Other Publications	<b>Date Published</b>	18/12/2020
<b>Approved Budget for the Contract:</b>	PHP 29,900.00	<b>Last Updated / Time</b>	18/12/2020 00:00 AM
<b>Delivery Period:</b>	5 Day/s	<b>Closing Date / Time</b>	24/12/2020 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Rheajane Chu Saavedra Presidential Staff Officer II Procurement Unit, Rm 123 Mabini Hall Bldg., J.P. L Malacañang Complex, San Miguel Malacañang, Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601  procurement_unit@malacanang.gov.ph		

#### Description

##### A) REQUEST FOR QUOTATION

Procurement for Supreme Court Reports Annotated for the Year 2020

1) 23 Vol. Supreme Court Reports Annotated Vols. 880-902

##### Terms:

- Delivered to the Office of the President, Malacañang, San Miguel, Manila within five (5) working days from receipt of purchase order.
- With service for replacement for defective products upon notice given within seven (7) days from receipt of items.
- Payment within thirty (30) working days from complete delivery.

##### B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:

DIR. JAMES JUPER B. AGUILAR  
 Head, Procurement Management Service  
 Office of the President  
 M-123 Mabini Hall, J.P. Laurel St.,  
 Malacañang Complex,  
 San Miguel, Manila

Tel. No. (02) 8249-8310 local 8238  
Fax No. (02) 8784-4286 local 4709 or 4601  
Email Address:  
procurement\_unit@malacanang.gov.ph  
opprocurementunit@op-proper.gov.ph

C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION

1. Latest/updated/valid PhilGEPS Registration Certificate
2. Latest/valid Mayor's Permit (Attach compliance to the conditions of the permit)
3. Income / Business Tax
4. Omnibus Sworn Statement (Original Copy- Upon Award)

Note:

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
- Scan the Documents in a manner that the entries are legible/readable.

D) INDICATE IN YOUR QUOTATION THE FOLLOWING

1. Terms of Payment:
2. Warranty:
3. Place of Delivery: AMO – Warehouse- OP Motor Pool Compound P. Casal St. Quiapo, Manila
4. Delivery Period:
5. Price Validity Period:
6. Stock Availability:
7. Certificate of Exclusive Distributorship, if any
8. Specify Brand
9. TIN

**Created by** Rheajane Chu Saavedra

**Date Created** 17/12/2020

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