



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 7819657
Procuring Entity OFFICE OF THE PRESIDENT
Title RFQ / 21-05-0414 / PROCUREMENT OF TABLE CLOTH
Area of Delivery Metro Manila

Solicitation Number:	21-05-0414	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Bedclothes, Linens and Towels	Date Published	06/07/2021
Approved Budget for the Contract:	PHP 75,833.30	Last Updated / Time	05/07/2021 15:59 PM
Delivery Period:	30 Day/s	Closing Date / Time	12/07/2021 17:00 PM
Client Agency:			
Contact Person:	Lovely Mae Gallardo Pagdilao Presidential Staff Assistant Procurement Management Service, Rm 123 Mabini Hall J.P. Laurel St., Malacañang, San Miguel, Manila Metro Manila Philippines 1005 63-2-82498310 Ext.8238 63-2-87844286 pmas@op-proper.gov.ph		

Description

Title of the Project: Procurement of Table Cloth PR No. 21-05-0414 dated May 3, 2021

A) REQUEST FOR QUOTATION

- 1.) 8 pieces Table Cloth, Rectangular, Plain White, 96" x 420", 100% cotton damask
- 2.) 2 pieces Table Cloth, Rectangular, Plain White, 90" x 156", 100% cotton damask

Delivery Period: Thirty (30) Calendar Days

B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:

DIR. JAMES JUPER B. AGUILAR
 Head, Procurement Management Service
 Office of the President
 M-123 Mabini Hall, J.P. Laurel St.,
 Malacañang Complex,
 San Miguel, Manila

Tel. No. (02) 8249-8310 local 8297 or 8238

Email Address:
 pmas@op-proper.gov.ph
 pmas@malacanang.gov.ph

C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION

1. Latest/updated/valid PhilGEPS Registration Certificate
2. Latest/valid Mayor's Permit (Attach compliance to the conditions of the permit)
3. Income/ Business Tax
4. Omnibus Sworn Statement (Original Copy upon award)

Note:

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
- Scan the Documents in a manner that the entries are legible/readable.
- Please use the RFQ template provided by the Office of the President (OP). In case you submit your own template and there is conflict between the two (2), the OP RFQ- template shall prevail.
- If your eligibility documents are about to expire or has conditions to comply, please attach an Affidavit of Undertaking.

D) INDICATE IN YOUR QUOTATION THE FOLLOWING

1. Terms of Payment:
2. Warranty:
3. Place of Delivery: IHAO Stockroom, Malacañang Palace
5. Price Validity Period:
6. Stock Availability:
7. Certificate of Exclusive Distributorship, if any
8. Specify Brand
9. TIN

Remarks:

Re-canvass due to the samples provided by the prospective suppliers did not meet the technical specifications of the said project.

Created by Lovely Mae Gallardo Pagdilao

Date Created 05/07/2021

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