



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7899502  
**Procuring Entity** OFFICE OF THE PRESIDENT  
**Title** RFQ / PR 21-07-0910 / PROCUREMENT OF ONE HUNDRED FIFTY (150) SETS OF INABEL HAND TOWELS  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	21-07-0910	<b>Status</b>	Pending
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Corporate Giveaways	<b>Date Published</b>	06/08/2021
<b>Approved Budget for the Contract:</b>	PHP 74,749.50	<b>Last Updated / Time</b>	05/08/2021 11:24 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	12/08/2021 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Rheajane Chu Saavedra Presidential Staff Officer II Procurement Management Service, Rm 123 Mabini Hall, Malacañang Compound, J.P. Laurel Street, San Miguel, Manila Malacañang Complex, San Miguel Malacañang, Manila Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601 pmas@op-proper.gov.ph		

#### Description

##### A) REQUEST FOR QUOTATION

1. 150 set Inabel Hand Towels  
 Six (6) pieces per set  
 Dimensions and Design: 15 in. x 25 in., hand-woven Inabel hand towels  
 Material: Pure Cotton  
 Color: Assorted  
 Container: Native/Buri (7 in. x 7 in. x 3 in.) with red and green ribbons and personalized tags

\*Sample to be provided, costs of delivery and other expenses to be included  
 \*Delivery Period: On or before 29 November 2021

##### B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:

DIR. JAMES JUPER B. AGUILAR  
 Head, Procurement Management Service  
 Office of the President  
 M-123 Mabini Hall, J.P. Laurel St.,  
 Malacañang Complex,  
 San Miguel, Manila

Tel Numbers: (02) 8249-8310 local 8238 and 8297

Email Address:  
 pmas@malacanang.gov.ph  
 pmas@op-proper.gov.ph

##### C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION

1. Latest/updated/valid PhilGEPS Registration Certificate
2. Latest/valid Mayor's Permit
3. TIN

##### Note:

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
- Scan the Documents in a manner that the entries are legible/readable.
- Please specify brand

NOTE: Please use the RFQ template provided by the Office of the President.

In case you submit your own template and there is conflict between the two (2) the OP RFQ template shall prevail.

##### D) INDICATE IN YOUR QUOTATION THE FOLLOWING

1. Terms of Payment:
2. Warranty:
3. Place of Delivery: Assets Management Office (AMO) Building, 227 San Rafael Street, Malacañang, San Miguel, Manila
4. Delivery Period:
5. Price Validity Period:
6. Stock Availability:
7. Certificate of Exclusive Distributorship, if any

**Created by** Rheajane Chu Saavedra

**Date Created** 05/08/2021

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