

**Office of the President  
of the Philippines  
Malacañang**

**BID BULLETIN**

Pursuant to the Invitation to Bid published last 30 September 2021 in PhilGEPS, OP-website and three conspicuous places regarding the Project – **One (1) Lot Supply and Delivery of Inks and Toner Cartridges Not Available at PS-DBM for Distribution to various OP Offices for CY 2022 with Purchase Request (PR) No. 21-07-0054 dated 19 July 2021**, please be informed of the following changes approved by the Bids and Awards Committee (BAC) during the Pre-bid Conference held on 07 October 2021, 2:00PM through video conferencing/webcasting via Zoom meeting; in accordance with the amendments/changes in the Bidding Documents recommended by the End-user as follows:

PARTICULARS	FROM	TO
<ul style="list-style-type: none"> <li>• <b>Project Title</b></li> <li>• <b>Section VI. Schedule of Requirements</b></li> <li>• <b>Invitation to Bid</b></li> <li>• <b>Section II. Instructions to Bidders</b></li> <li>2. <b>Scope of Bid</b></li> <li>• <b>Bid Data Sheet ITB Clause 19.3</b></li> <li>• <b>Technical Specification Terms of Reference</b></li> <li>• <b>Detailed Breakdown of Financial Proposal Item Description</b></li> </ul>	<p>One (1) Lot Supply and Delivery of Inks and Toner Cartridges Not Available at PS-DBM for Distribution to various OP Offices for CY 2022</p>	<p><b>Procurement of Supply and Delivery of Inks and Toner Cartridges Not Available at PS-DBM for Distribution to various OP Offices for CY 2022. Partial bid is allowed.</b></p>
<p><b>Special Conditions of Contract GCC 1</b></p> <p><b>Technical Specification Terms of Reference</b></p>	<p>Terms of Reference:</p> <p>All items to be delivered must be ORIGINAL.</p> <p>The Supplier warrants that all delivered items must be brand new and it must be two (2) years</p>	<p>Terms of Reference:</p> <p>All items to be delivered must be ORIGINAL.</p> <p><b>The Supplier should submit proof of certification from the Distributor or Manufacturer</b></p>

	<p>from manufacturing date.</p> <p>Fifteen (15) work days upon receipt of Notice to Proceed (NTP)</p> <p>Purpose: Inks and toner cartridges not available at PS-DBM for distribution to various OP offices as part of the requirements for CY 2022</p> <p>NOTE: For early procurement activities</p>	<p><b>stating that inks and toner cartridges are “original” or “genuine”.</b></p> <p>The Supplier warrants that all delivered items must be brand new and it must be <b>within (2)</b> years from manufacturing date.</p> <p><b>Ninety (90) calendar</b> days upon receipt of Notice to Proceed (NTP)</p> <p>Purpose: Inks and toner cartridges not available at PS-DBM for distribution to various OP offices as part of the requirements for CY 2022</p> <p>NOTE: For early procurement activities</p>
<b>Section VI. Schedule of Requirements</b>	See attached Annex A (OLD)	<b>See attached ANNEX B (REVISED)</b>
<b>Bid Data Sheet ITB Clause 14.1</b>	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <b><u>₱55,508.145 (2% of ABC)</u></b>, if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than <b><u>₱138,770.3625 (5% of ABC)</u></b> if bid security is in Surety Bond.</p>	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <p>a. The amount of not less than <b><u>2% of total ABC offered / proposed</u></b>, if bid security is in cash, cashier’s/manager’s check, bank draft/guarantee or irrevocable letter of credit; or</p> <p>b. The amount of not less than <b><u>5% of total ABC offered / proposed</u></b> if bid security is in Surety Bond.</p>

Moreover, the bidders must attach a copy of this Bid Bulletin to their bid documents and state therein “**Comply**” or “**Not Comply**” with each of the amendments/changes in the Bidding Documents.

PARTICULARS	Statement of Compliance
<ul style="list-style-type: none"> <li>• <b>Project Title</b></li> <li>• <b>Section VI. Schedule of Requirements</b></li> <li>• <b>Invitation to Bid</b></li> <li>• <b>Section II. Instructions to Bidders</b> <b>2. Scope of Bid</b></li> <li>• <b>Bid Data Sheet</b> <b>ITB Clause 19.3</b></li> <li>• <b>Technical Specification</b> <b>Terms of Reference</b></li> <li>• <b>Detailed Breakdown of Financial Proposal</b> <b>Item Description</b></li> </ul> <p><b>Procurement of Supply and Delivery of Inks and Toner Cartridges Not Available at PS-DBM for Distribution to various OP Offices for CY 2022. Partial bid is allowed.</b></p>	
<p><b>Special Conditions of Contract</b> <b>GCC 1</b></p> <p><b>Technical Specification</b> <b>Terms of Reference</b></p> <p>Terms of Reference:</p> <p>All items to be delivered must be ORIGINAL.</p> <p><b>The Supplier should submit proof of certification from the Distributor or Manufacturer stating that inks and toner cartridges are “original” or “genuine”.</b></p> <p>The Supplier warrants that all delivered items must be brand new and it must be <b>within</b> (2) years from manufacturing date.</p> <p><b>Ninety (90) calendar</b> days upon receipt of Notice to Proceed (NTP)</p> <p>Purpose: Inks and toner cartridges not available at PS-DBM for distribution to various OP offices as part of the requirements for CY 2022</p>	

NOTE: For early procurement activities	
<b>Section VI. Schedule of Requirements</b>  <b>See attached ANNEX B (REVISED)</b>	
<b>Bid Data Sheet</b> <b>ITB Clause 14.1</b>  The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts: <ul style="list-style-type: none"> <li>a. The amount of not less than <b><u>2% of total ABC offered / proposed</u></b>, if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or</li> <li>b. The amount of not less than <b><u>5% of total ABC offered / proposed</u></b> if bid security is in Surety Bond.</li> </ul>	

Please be guided accordingly.

**(Sgd) Atty. RYAN ALVIN R. ACOSTA**  
Chairman, OP – Bids and Awards Committee

13 October 2021

FJDB/OP-BACSEC

## *Section VI. Schedule of Requirements*

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total	Delivered, Weeks/Months
	<b>One (1) Lot Supply and Delivery of Inks and Toner Cartridges Not Available at PS-DBM for Distribution to various OP Offices for CY 2022 with Purchase Request Number 21-07-0054 dated 19 July 2021</b>			Bidder must be able to deliver <b>fifteen (15) work days</b> upon receipt of Notice to Proceed (NTP)
1	INK CARTRIDGE (CYAN) LC565 XL-C	12		
2	INK CARTRIDGE (MAGENTA) LC565 XL-M	12		
3	INK CARTRIDGE (YELLOW) LC565 XL-X	12		
4	INK CARTRIDGE, LC569XL-BK, BLACK	10		
5	INK CARTRIDGE, LC57BK BLACK	5		
6	INK CARTRIDGE, LC57C CYAN	5		
7	INK CARTRIDGE, LC57M MAGENTA	5		
8	INK CARTRIDGE, LC57Y YELLOW	5		
9	INK CARTRIDGE, HP C9364WA (HP#98) BLACK	9		
10	INK CARTRIDGE, CANON INK, PGI-35 BLK, FOR CANON PRINTER PIXMA iP110	550		
11	INK CARTRIDGE, CANON INK, CLI-36 CLR, FOR CANON PRINTER PIXMA iP110	281		
12	INK TONER - BROTHER HL 3150CDN - TN-261, BLACK	17		
13	INK TONER - BROTHER HL 3150CDN - TN-261, CYAN	17		

14	INK TONER - BROTHER HL 3150CDN - TN-261, MAGENTA	<b>16</b>		
15	INK TONER - BROTHER HL 3150CDN - TN-261, YELLOW	<b>17</b>		
16	INK TONER, HP 131A (HP CF210A), BLACK	<b>10</b>		
17	INK TONER, HP 131A (HP CF211A), CYAN	<b>64</b>		
18	INK TONER, HP 131A (HP CF212A), YELLOW	<b>64</b>		
19	INK TONER, HP 131A (HP CF213A), MAGENTA	<b>64</b>		
20	TONER, CARTRIDGE, HP 17A	<b>14</b>		
21	TONER, CARTRIDGE, HP 79A	<b>244</b>		

I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of Authorized Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date

## *Section VI. Schedule of Requirements*

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Total (ABC)	Delivered, Weeks/Months
	<b>One (1) Lot Supply and Delivery of Inks and Toner Cartridges Not Available at PS-DBM for Distribution to various OP Offices for CY 2022 with Purchase Request Number 21-07-0054 dated 19 July 2021</b>			Bidder must be able to deliver <b>ninety (90) calendar days</b> upon receipt of Notice to Proceed (NTP)
1	INK CARTRIDGE (CYAN) LC565 XL-C	<b>12</b>	9,702.00	
2	INK CARTRIDGE (MAGENTA) LC565 XL-M	<b>12</b>	9,702.00	
3	INK CARTRIDGE (YELLOW) LC565 XL-X	<b>12</b>	9,702.00	
4	INK CARTRIDGE, LC569XL-BK, BLACK	<b>10</b>	15,015.00	
5	INK CARTRIDGE, LC57BK BLACK	<b>5</b>	5,775.00	
6	INK CARTRIDGE, LC57C CYAN	<b>5</b>	3,465.00	
7	INK CARTRIDGE, LC57M MAGENTA	<b>5</b>	3,465.00	
8	INK CARTRIDGE, LC57Y YELLOW	<b>5</b>	3,465.00	
9	INK CARTRIDGE, HP C9364WA (HP#98) BLACK	<b>9</b>	8,835.75	
10	INK CARTRIDGE, CANON INK, PGI-35 BLK, FOR CANON PRINTER PIXMA iP110	<b>550</b>	412,912.50	
11	INK CARTRIDGE, CANON INK, CLI-36 CLR, FOR CANON PRINTER PIXMA iP110	<b>281</b>	324,555.00	
12	INK TONER - BROTHER HL 3150CDN - TN- 261, BLACK	<b>17</b>	62,832.00	

13	INK TONER - BROTHER HL 3150CDN - TN-261, CYAN	<b>17</b>	62,832.00	
14	INK TONER - BROTHER HL 3150CDN - TN-261, MAGENTA	<b>16</b>	59,136.00	
15	INK TONER - BROTHER HL 3150CDN - TN-261, YELLOW	<b>17</b>	62,832.00	
16	INK TONER, HP 131A (HP CF210A), BLACK	<b>10</b>	28,875.00	
17	INK TONER, HP 131A (HP CF211A), CYAN	<b>64</b>	266,112.00	
18	INK TONER, HP 131A (HP CF212A), YELLOW	<b>64</b>	266,112.00	
19	INK TONER, HP 131A (HP CF213A), MAGENTA	<b>64</b>	266,112.00	
20	TONER, CARTRIDGE, HP 17A	<b>14</b>	48,510.00	
21	TONER, CARTRIDGE, HP 79A	<b>244</b>	845,460.00	

I hereby commit to comply and deliver all the above requirements in accordance with the above stated schedule.

\_\_\_\_\_  
Name of Company/Bidder

\_\_\_\_\_  
Signature over Printed Name of Authorized Representative

\_\_\_\_\_  
Position

\_\_\_\_\_  
Date