



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8155427  
**Procuring Entity** OFFICE OF THE PRESIDENT  
**Title** RFQ / PR 21-06-0714 / PROCUREMENT OF CONTENT SUBSCRIPTION TO LAW, JURISPRUDENCE, AND RELATED LEGAL REFERENCE MATERIALS FOR FY 2021  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> 21-06-0714	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b> Goods		
<b>Category:</b> Information Technology	<b>Bid Supplements</b>	0
<b>Approved Budget for the Contract:</b> PHP 302,220.80		
<b>Delivery Period:</b> 10 Day/s	<b>Document Request List</b>	0
<b>Client Agency:</b>		
<b>Contact Person:</b> Rheajane Chu Saavedra Presidential Staff Officer II Procurement Management Service, Rm 123 Mabini Hall, Malacañang Compound, J.P. Laurel Street, San Miguel, Manila Malacañang Complex, San Miguel Malacañang, Manila Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601 pmas@op-proper.gov.ph	<b>Date Published</b>	05/11/2021
	<b>Last Updated / Time</b>	04/11/2021 18:17 PM
	<b>Closing Date / Time</b>	11/11/2021 17:00 PM

#### Description

##### A) REQUEST FOR QUOTATION

1 lot PROCUREMENT FOR CONTENT SUBSCRIPTION TO LAW, JURISPRUDENCE, AND RELATED LEGAL REFERENCE MATERIALS FOR FY 2021

Software subscription for:

- 1 Lot - Compilation of Laws with updates up to 2021
- 1 Lot - Compilation of Jurisprudence with updates up to 2021
- 1 Lot - Compilation of opinions of the Department of Justice (DOJ) with updates up to 2021
- 1 Lot - Compilation of issuances on Local Autonomy and Local Government (LALG) with updates up to 2021
- 1 Lot - Compilation of issuances on Environment and Natural Resources (ENR) with updates up to 2021
- 1 Lot - Compilation of issuances by the National Administrative Register (NAR) with updates up to 2019

User-subscription/network license for:

- 52 Lic - Compilation of laws with updates up to 2021
- 52 Lic - Compilation of jurisprudence with updates up to 2021
- 15 Lic - Compilation of opinions of the DOJ with updates up to 2021
- 12 Lic - Compilation of issuances pertaining on LALG with updates up to 2021
- 12 Lic - Compilation of issuances by the ENR with updates up to 2021
- 5 Lic - Compilation of issuances by the NAR with updates up to 2019

Online Subscription to:

- 6-10 Subscription - Compilation of Laws, Jurisprudence, and DOJ opinions Libraries

Terms of Reference for Procurement of Content Subscription to Law, Jurisprudence, and Related Legal Reference Materials for FY 2021

A. Software Subscription:

Product Description, Specifications, and Terms

- With a text compilation of Philippine statutes, laws, presidential issuances, administrative issuances, treaties and international agreements as of 2021.
- With a text compilation of Philippine Supreme Court decisions since 1901 to 2021
- With a text compilation of opinions of the Department of Justice (DOJ) Secretary up to 2021
- A text compilation of memoranda, circulars, opinions and other issuances of the Department of Interior and Local Government, its bureaus, and affiliated agencies as of 2021
- A text compilation of Department of Environment and Natural Resources issuances and issuances of its affiliated

bureaus and agencies.

- A text compilation of rules and regulations filed with the Office of the National Administrative Register by different administrative agencies and bureaus as of 2019

1. Delivered and installed as virtual version; should be network-based; and accessible from individual computers using network.

2. With search, copy, paste, and print functionality.

3. Available with periodic updates/bulletin for the year 2021

4. Delivery of the products within ten (10) calendar days upon receipt of purchase order.

5. Compatible with Microsoft Windows Operating System, Windows 7, 10.

6. Virtual Machine Ware Compatible (Window Server 2016 Datacenter Edition).

7. In case of problems, technical support will be available within two (2) working days from lodging the report. Actual on-site visit shall be available within five (5) working days from lodging the report.

8. Licenses on the products pertains to number of simultaneous users logged in/accessing software and not the authorized number of users.

9. Updates should be delivered/installed within thirty (30) days from release of the update.

10. Updates for 2021 for all products should be fully delivered by March 2022.

B. For online subscription:

Product Description, Specifications, and Terms

- Legal database with libraries on Philippine laws, jurisprudence, and DOJ Secretary's opinions.

1. Delivery/Activation within ten (10) calendar days upon receipt of purchase order.

2. Subscription period of twelve (12) months commencing from date of activation.

3. Use of email addresses for log-in.

4. Password reset mechanism.

5. Accessible through internet.

6. With search, copy, and print functionality.

C. Other Terms for all subscriptions:

- Submission of Eligibility Documents within fifteen (15) calendar days from receipt of request.

- Should provide demonstration of product during evaluation upon request.

- At least one (1) session for training of users.

Delivery Period: Delivery/Activation of the products within ten (10) calendar days upon receipt of purchase order.

B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:

DIR. JAMES JUPER B. AGUILAR  
Head, Procurement Management Service  
Office of the President  
M-123 Mabini Hall, J.P. Laurel St.,  
Malacañan Complex,  
San Miguel, Manila

Tel Numbers: (02) 8249-8310 local 8238 or 8297

Email Address:

procurement\_unit@malacanang.gov.ph

opprocurementunit@op-proper.gov.ph

C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION

1. Latest/updated/valid PhilGEPS Registration Certificate

2. Latest/valid Mayor's Permit

3. Income / Business Tax

4. Omnibus Sworn Statement (Original Copy- Upon Award)

Note:

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.

- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available

- Scan the Documents in a manner that the entries are legible/readable.

- Please specify brand

NOTE: Please use the RFQ template provided by the Office of the President.

In case you submit your own template and there is conflict between the two (2) the OP RFQ template shall prevail.

D) INDICATE IN YOUR QUOTATION THE FOLLOWING

1. Terms of Payment:

2. Warranty:

3. Place of Delivery: Assets Management Office (AMO) Building, 227 San Rafael Street, Malacañang, San Miguel, Manila

4. Delivery Period:

5. Price Validity Period:

6. Stock Availability:

7. Certificate of Exclusive Distributorship, if any

**Created by** Rheajane Chu Saavedra

**Date Created** 04/11/2021

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.