



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8305914  
**Procuring Entity** OFFICE OF THE PRESIDENT  
**Title** RFQ / 21-11-1498 / PROCUREMENT OF ONE HUNDRED FORTY-FOUR (144) PIECES NEWSPAPER BINDING  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b> 21-11-1498	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b> Goods	<b>Document Request List</b>	0
<b>Category:</b> Office Equipment Supplies and Consumables	<b>Date Published</b>	16/12/2021
<b>Approved Budget for the Contract:</b> PHP 115,200.00	<b>Last Updated / Time</b>	15/12/2021 16:13 PM
<b>Delivery Period:</b> 30 Day/s	<b>Closing Date / Time</b>	22/12/2021 17:00 PM
<b>Client Agency:</b>		
<b>Contact Person:</b> Patricia Kaye Lorio Amate Presidential Staff Officer I Procurement Management Service, Rm 123 Mabini Hall, Malacañang Compound, J.P. Laurel Street, San Miguel, Manila Malacañang Complex, San Miguel Manila Manila Metro Manila Philippines 1005 63-2-87844286 Ext.4601 63-2-87844286 pmas@malacanang.gov.ph		

#### Description

TITLE OF THE PROJECT: Procurement of One Hundred Forty-Four (144) Pieces Newspaper Binding under PR No. 21-11-1498

#### A) REQUEST FOR QUOTATION

1. 144 pieces Newspaper binding 12.5" x 21.5", cloth bound, dark blue with silver stamping

Each bound volume containing 15 daily issues of each of 2 periodical titles from July 2018 to September 2021

Delivery Period: 30 calendar days

#### B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:

DIR. JAMES JUPER B. AGUILAR  
Head, Procurement Management Service  
Office of the President  
M-123 Mabini Hall, J.P. Laurel St.,  
Malacañang Complex,  
San Miguel, Manila

Tel. No. (02) 8249-8310 local 8297 or 8238  
Email Address:  
pmas@op-proper.gov.ph  
pmas@malacanang.gov.ph

#### C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION

1. Latest/updated/valid PhilGEPS Registration Certificate
2. Latest/valid Mayor's Permit (Attach compliance to the conditions of the permit)
3. Income / Business Tax
4. Omnibus Sworn Statement (Original Copy- Upon Award)

#### Note:

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
- Scan the Documents in a manner that the entries are legible/readable.
- Please use the RFQ template provided by the Office of the President (OP). In case you submit your own template and there is conflict between the two (2), the OP RFQ-template shall prevail.

#### D) INDICATE IN YOUR QUOTATION THE FOLLOWING

1. Terms of Payment:
2. Warranty:
3. Place of Delivery: AMO - Supply & Property Management Division, New AMO Building, San Rafael Street, Malacañang, San Miguel, Manila
4. Delivery Period:
5. Price Validity Period:
6. Stock Availability:
7. Certificate of Exclusive Distributorship, if any
8. Specify Brand
9. TIN

**Created by** Patricia Kaye Lorio Amate  
**Date Created** 15/12/2021

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