



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8469179
Procuring Entity OFFICE OF THE PRESIDENT
Title RFQ / 22-01-0103 / PROCUREMENT OF MONTHLY PREVENTIVE MAINTENANCE FOR ONE (1) UNIT CENTRIFUGAL WATER COOLED CHILLER (KIRLOSKAR)
Area of Delivery Metro Manila

Solicitation Number: 22-01-0103	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	1
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: General Repair and Maintenance Services	Date Published	25/02/2022
Approved Budget for the Contract: PHP 204,000.00	Last Updated / Time	24/02/2022 14:05 PM
Delivery Period: 12 Month/s	Closing Date / Time	03/03/2022 17:00 PM
Client Agency:		
Contact Person: Patricia Kaye Lorio Amate Presidential Staff Officer I Procurement Management Service, Rm 123 Mabini Hall, Malacañang Compound, J.P. Laurel Street, San Miguel, Manila Malacañang Complex, San Miguel Manila Manila Metro Manila Philippines 1005 63-2-87844286 Ext.4601 63-2-87844286 pmas@malacanang.gov.ph		

Description

TITLE OF THE PROJECT: Procurement of Monthly Preventive Maintenance for One (1) Unit Centrifugal Water Cooled Chiller (Kirloskar) under PR No. 22-01-0103

A) REQUEST FOR QUOTATION

1. 12 months Monthly Preventive Maintenance for One (1) Unit Centrifugal Water Cooled Chiller (Kirloskar), Machine Room, Area 2

System Components:

1. One (1) Unit 500TR Centrifugal Water Cooled Chiller, KIRLOSKAR Brand
2. One (1) Unit Control Panel and Compressor Starter
3. Chilled water induction motor
4. Condensing induction motor.

SCOPE OF WORK:

Check-up / Preventive Maintenance for Kirloskar 500TR Chiller

Monthly

1. Visit of technical personnel once every month.
2. Monitoring and logging of chiller's operating parameters.
3. Adjustments of settings as required.
4. Troubleshooting if faults are detected and conduct minor repair.
5. Minor repair refers to adjustments and works doable within one (1) hour which may be such as tightening of bolts, nuts and screws which can be done using hand tools without extensive dismantling of the equipment or any part of the equipment.
6. Respond to call for service. Service shall be limited to inspection and evaluation of work to be done. Separate proposal shall be submitted for work required based on the inspection, trouble shooting and evaluation.
7. Visual checking for leaks and make corrective measures under Item No. 5. (Repair of leaks are to be covered by a separate proposal.) Add refrigerant and oil if recommended (Materials OP supplied).
8. Log the following pressure and temperature readings:
 - a) Suction pressure
 - b) Oil Tank temperature
 - c) Chilled water entering and leaving temperature
 - d) Voltage
 - e) Current Draw
9. Check safety cut-outs. Adjustment of control settings as required.
10. Check operation of control circuits.
11. Check valves for leaks.
12. Check tightness and stem freedom of valves.
13. Check pipe lines for leaks and corrosion.
14. Check Cage Water Tank condition

Quarterly

1. Check operation of the lubrication system.
2. Check-up of motor and starter condition.
3. Check condenser fan for proper operation.
4. Verify chilled water flow interlock flow switch for proper operation.

On the 12th month.

1. Visual checking for refrigerant leak.
2. Check tile condition of control contacts for wear pitting and corrosion.
3. Check mounting integrity of all safety and temperature monitoring controls.
4. Check main starter overloads and their settings, tighten all starter terminals and check contacts for wear.

5. Check motor terminals and control panel terminals.
6. Tighten oil heater leads and record amperages.
7. Inspect outside coils for dirt and clean condenser coils as required.
8. Check condenser fans for proper clearance and rotation.

TERMS AND CONDITIONS:

1. Exclusion:

- Electrical Motor Control Center and power lines.
- CARRIER 500TR Chiller (Chiller 2)

2. Payment:

Monthly, payable within thirty days upon submission of Billing Statement and

3. The scope of works enumerated shall be completed in a cycle but not necessarily

4. All works performed outside this proposal shall be charged to the Owner.

5. Major Cleaning and Repair to be quoted separately - all mechanical and electrical repair works that needs extensive dismantling, such as, but not limited to:

- Replacement of refrigerant temperature sensors/transducers.

- Evacuation of refrigerant.

- Swabbing of condenser tubes

- Leak testing and leak repair.

- Dismantling of any major mechanical parts specially those requires A-frame and the like.

6. Repair services will be performed during the period the chiller is not required

7. All parts and consumables like oil, gasket, filters and etc. will be quoted

8. Personnel and vehicle to be used in the implementation of the contract must

9. The contract maybe renewed by mutual agreement.

SAFETY AND HEALTH PROCEDURES

The Contractor shall be responsible for:

a. Compliance with all applicable safety and health regulations for basic

PPEs under DOLE-OSH;

b. Taking care of the safety and health of all Contractor's personnel on the Site;

c. Using reasonable efforts to keep the Site and Works clear of unnecessary obstruction so as to avoid accident and damage to property;

d. The Technician of the Contractor shall submit themselves to all

Health Protocols as may be prescribed by OP/PSG.

SUPPORT SERVICES

The Contractor should be able to send certified service engineers or qualified technicians on call service to provide

after sales-support services for all equipment supplied in this project.

SECURITY CLEARANCE

The Contractor upon acceptance of Purchase Order (PO), as a prerequisite, shall submit within fifteen (15) Calendar Days through the Engineering Office together with the documentary requirements, the complete list of personnel for the processing and issuance of the PSG Security Clearance, to wit:

a. Formal transmittal letter (Specifying the project name and complete list of personnel);

b. Form No. 1 Personnel Assessment Form;

c. Latest NBI Clearance (Original);

d. Company ID (Clear photocopy both sides);

e. Vaccination ID (Clear photocopy both sides);

f. Government-issued IDs such as SSS ID, Driver's License, GSIS E-Card, PRC ID, IBP ID, UMID, Voter's ID, and the like);

g. Brief Company Profile;

h. OR/CR of service vehicle/s including Driver's License (clear photocopies); and

i. Upon the approval of the PSG Security Clearance, the representative/s of the Contractor must present RT-PCR with negative test result (Clear photocopy)

Delivery Period: Monthly

B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:

DIR. JAMES JUPER B. AGUILAR

Head, Procurement Management Service

Office of the President

M-123 Mabini Hall, J.P. Laurel St.,

Malacañang Complex,

San Miguel, Manila

Tel. No. (02) 8249-8310 local 8297 or 8238

Email Address:

pmas@op-proper.gov.ph

pmas@malacanang.gov.ph

C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION

1. Latest/updated/valid PhilGEPS Registration Certificate

2. Latest/valid Mayor's Permit (Attach compliance to the conditions of the permit)

3. Income / Business Tax

4. Omnibus Sworn Statement (Original Copy- Upon Award)

Note:

•Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.

•Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available

•Scan the Documents in a manner that the entries are legible/readable.

•Please use the RFQ template provided by the Office of the President (OP). In case you submit your own template and there is conflict between the two (2), the OP RFQ-template shall prevail.

D) INDICATE IN YOUR QUOTATION THE FOLLOWING

1. Terms of Payment:

2. Warranty:

3. Place of Delivery: AMO Warehouse, OP Motorpool Compound, P. Casal St. Quiapo, Manila

4. Delivery Period:

5. Price Validity Period:

6. Stock Availability:

7. Certificate of Exclusive Distributorship, if any

8. Specify Brand

9. TIN

Created by Patricia Kaye Lorio Amate

Date Created 24/02/2022

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