



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8487503
Procuring Entity OFFICE OF THE PRESIDENT
Title RFQ / PR 22-01-0127 / PROCUREMENT OF WATER TREATMENT PREVENTIVE MAINTENANCE SERVICE INCLUDING CHEMICALS

Area of Delivery Metro Manila

Solicitation Number:	22-01-0127	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods		
Category:	Services	Bid Supplements	0
Approved Budget for the Contract:	PHP 808,260.00		
Delivery Period:	12 Month/s	Document Request List	0
Client Agency:			
Contact Person:	Rheajane Chu Saavedra Presidential Staff Officer II Procurement Management Service, Rm 123 Mabini Hall, Malacañang Compound, J.R. Laurel Street, San Miguel, Manila Malacañang Complex, San Miguel, Malacañang, Manila Manila Metro Manila Philippines 1005 63-2-7844286 Ext.4601 pmas@op-proper.gov.ph	Date Published	03/03/2022
		Last Updated / Time	02/03/2022 19:48 PM
		Closing Date / Time	07/03/2022 17:00 PM

Description

A) REQUEST FOR QUOTATION

1. 12 month Monthly Water Treatment Preventive Maintenance Service including chemicals for the 2 units 1000TR Cooling Tower, 2 units 500TR Centrifugal Chiller

SCOPE OF WORKS:

1. Initiate delivery of chemical monthly
2. Deployment of site technician once a week for cooling tower
 - 2.1 Siphoning of hot and cold water basing
 - 2.2 Brushing of hot and cold water basin
 - 2.3 Dosing of chemicals using dosing pump
 - 2.4 Preparation of service report.
3. Weekly laboratory water testing to monitor the following parameters
 - 3.1 pH
 - 3.2 Alkalinity M
 - 3.3 Total Hardness
 - 3.4 Total Dissolved Solids
 - 3.5 Phosphonate Residual
4. Once a month on-site analysis for closed system
5. Other Terms and Conditions
 - 5.1 The Contractor shall be responsible for maintaining chemicals' recommended control limits
 - 5.2 The Contractor shall provide FREE Emergency call visits during the duration of the contract.
 - 5.3 Provide a monthly service maintenance report
 - 5.4 Training of EO Personnel on the water treatment program and how to administer and monitor.
 - 5.5 The Contractor shall assign qualified Service Engineer to conduct regular visits, water testing and provide corresponding comments and recommendations.

SAFETY AND HEALTH PROCEDURES

The Contractor shall be responsible for:

- a. Compliance with all applicable safety and health regulations for basic PPEs requirement for the project under DOLE-OSH;
 - b. Taking care of the safety and health of all Contractor's personnel on the Site;
 - c. Using reasonable efforts to keep the Site and Works clear of unnecessary obstruction so as to avoid accident and damage to property;
 - d. The Technician of the Contractor shall submit themselves to all Health Protocols as may be prescribed by OP/PSG.
- ##### SUPPORT SERVICES
- The Contractor should be able to send certified service engineers or qualified technicians on call service to provide after sales-support services for all equipment supplied in this project.
- ##### SECURITY CLEARANCE
- The Contractor upon acceptance of Contract, as a prerequisite, shall submit within fifteen (15) Calendar Days through the Engineering Office together with the documentary requirements, the complete list of personnel for the processing and issuance of the PSG Security Clearance, to wit:
- a. Formal transmittal letter (Specifying the project name and complete list of personnel);
 - b. Form No. 1 Personnel Assessment Form;
 - c. Latest NBI Clearance (Original);
 - d. Company ID (Clear photocopy both sides);
 - e. Vaccination ID (Clear photocopy both sides);
 - f. Government-issued IDs such as SSS ID, Driver's License, GSIS E-Card, PRC ID, IBP ID, UMID, Voter's ID, and the like
 - g. Brief Company Profile; and
 - h. OR/CR of service vehicle/s including Driver's License (clear photocopies)

Delivery Period: Monthly

B) USE COMPANY LETTERHEAD FOR YOUR QUOTATION & ADDRESS TO:

DIR. JAMES JUPER B. AGUILAR
Head, Procurement Management Service
Office of the President
M-123 Mabini Hall, J.R. Laurel St.,
Malacañan Complex,
San Miguel, Manila

Tel Numbers: (02) 8249-8310 local 8238 or 8297

Email Address:
pmas@malacanang.gov.ph
pmas@op-proper.gov.ph

C) ELIGIBILITY DOCUMENTS MUST BE ATTACHED TO THE QUOTATION

1. Latest/updated/valid PhilGEPS Registration Certificate
2. Latest/valid Mayor's Permit
3. TIN

Note:

- Kindly Attach the Complete Eligibility Documents to Avoid DISQUALIFICATION.
- Include the BACK PAGE OF THE MAYOR'S/BUSINESS PERMIT if Available
- Scan the Documents in a manner that the entries are legible/readable.
- Please specify brand

NOTE: Please use the RFQ template provided by the Office of the President.

In case you submit your own template and there is conflict between the two (2) the OP RFQ template shall prevail.

D) INDICATE IN YOUR QUOTATION THE FOLLOWING

1. Terms of Payment:
2. Warranty:
3. Place of Delivery: AMO Warehouse-OP Motor Pool Compound, P. Casal St., Quiapo, Manila
4. Delivery Period:
5. Price Validity Period:
6. Stock Availability:
7. Certificate of Exclusive Distributorship, if any

Created by Rheajane Chu Saavedra

Date Created 02/03/2022

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